

# **RECORD OF PROCEEDINGS**

## **CAMBRIDGE CITY SCHOOL DISTRICT**

### **Board of Education**

### **Regular Board Meeting**

**Garfield Administrative Center — 5:00 P.M.**

**September 19, 2024**

The Cambridge City School Board of Education met for a Regular Board Meeting at 5:00 p.m. at Garfield Administrative Center on Thursday, September 19, 2024.

#### **A. PRESIDENT'S PROCEDURES**

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho

Mr. Dave Gray

Mr. Ron Miller

Mr. Dave Peoples

Mr. Steve Taylor

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer

#### **B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –  
RECEPTION OF VISITORS.

#### **C. ADOPTION OF AGENDA**

##### **Motion and Roll Call**

**Resolution FY2025-017** On a motion by Mr. Taylor and seconded by Mr. Miller, the Board moved to approve the Agenda, eliminating #17, and Addendum

Roll Call: Mr. Taylor, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Peoples, aye,  
Motion passed 5-0.

#### **D. COMMUNICATIONS**

No Communications

#### **E. ADMINISTRATIVE COMMENTS**

Mr. Coffman provided an update on the State Report Card indicating that an error occurred in the data submission, which in high likelihood affected our Star Rating. No changes are allowed. He also informed the Board that Homecoming Events are this coming weekend.

#### **F. OLD BUSINESS**

No Old Business

#### **G. TREASURER'S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended August 31, 2024:

Board Graphs  
Reconciliations  
Cash Summary  
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

August 15, 2024 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donation:

8/21/2024	300.00	OMUN	Sheetz
8/23/2024	1,000.00	CMS Student Council to purchase American Flags	Guernsey Vets Charity Fund Inc.
8/29/2024	30.00	6th grade class trip to the Wilds	Shelley Kendrick
8/29/2024	45.00	6th grade class trip to the Wilds	Hugh Roller & Associates
8/29/2024	150.00	6th grade class trip to the Wilds	Rotary Club of Cambridge
8/29/2024	500.00	6th grade class trip to the Wilds	Medical Associates of Cambridge Inc
8/29/2024	100.00	6th grade class trip to the Wilds	Dean Orthodontics LLC
8/29/2024	100.00	6th grade class trip to the Wilds	Plumbers Pipefitters Local Union 495
8/29/2024	150.00	6th grade class trip to the Wilds	King Karpel Inc
8/29/2024	50.00	6th grade class trip to the Wilds	Swim-a-Way Pool & Spa Products
8/29/2024	50.00	6th grade class trip to the Wilds	Moonlite Swim & Spa Co Inc
8/29/2024	45.00	6th grade class trip to the Wilds	Penny Parnell

4. The Treasurer recommends the Board of Education approve a fund to fund transfer from 001-0000 to 002-9015 in the amount of \$93,025 to pay the Principal and Interest Payment on HB264 in FY2025:
5. The Treasurer recommends the Board of Education approve a fund to fund transfer from 200-9024 to 001-1740 in an amount up to \$2,071 to pay Class of 2024 Fees:
6. The Treasurer recommends the Board of Education approve the Annual Appropriations of \$34,340,397.56 at the fund level and Official Amended Certificate of Estimated Resources of \$51,553,955.05 for Fiscal Year 2025.
7. **RESOLUTION**  
Approve the Superintendent, Treasurer or their designee to begin the competitive bidding process for the construction of a concession stand at McFarland Stadium. Discussion was held regarding adding an Officials area.

**Resolution FY2025-018** On a motion by Mr. Peoples and seconded by Mr. Miller, the Board moved to approve items 1-7.

Roll Call: Mr. Peoples, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Taylor, aye, Motion passed 5-0.

## H. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

### A. GENERAL BUSINESS

#### 1. RESOLUTION

Approve the Foundations in Personal Finance textbook for Cambridge High School. Foundations in Personal finance, Ramsey 4th Edition.

#### 2. RESOLUTION

Approve a Memorandum of Understanding "MOU" with East Central Ohio Education Service Center for McKinney Vento Homeless Grant Consultation Service during fiscal years 25, 26 and 27.

#### 3. OVERNIGHT EXTENDED TRIP FOR CAMBRIDGE HIGH SCHOOL STUDENTS PARTICIPATION IN OHIO MODEL UNITED NATIONS

Approve the annual overnight/extended trip of the gifted students to participate in the Ohio Model United Nations simulation from December 8, 2024 through December 10, 2024 in Columbus, Ohio.

#### 4. BOARD OF EDUCATION RESOLUTION

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Assistant Boys Basketball Coach 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Boys Basketball Coach for the 2024-2025 school year with Ben VanDyne ( ½ stipend). Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Assistant Boys Basketball Coach** 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Assistant Boys Basketball Coach** for the 2024-2025 school year with **Kyle Ritz ( ½ stipend)**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

**Resolution FY2025-019** On a motion by Mr. Gray and seconded by Mr. Taylor, the Board moved to approve items 1-5.

Roll Call: Mr. Gray, aye, Mr. Taylor, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0.

**Classified**

1. **ATHLETIC SUPPORT**

Approve the following for athletic support on an as needed basis **pending the appropriate paperwork.**

Stacy Phillips (effective 8/17/24)

2. **ATHLETIC VOLUNTEERS**

Approve the following as volunteers for the 2024-2025 **pending the appropriate paperwork.**

Abbie Lyons                      Skylar Cramblett

3 **SUBSTITUTE CLERICAL/AIDE**

Approve the following as substitute clerical/aide for the 2024-2025 school year on an as needed basis **pending the appropriate paperwork.**

Jessica Stillion (effective 9-4-24)

4. **SUBSTITUTE CUSTODIAN**

Approve the following as a substitute custodian for the 2024-2025 school year on an as needed basis **pending the appropriate paperwork.**

James Riggs

5. **MEDICAL AIDE**

Approve Elizabeth Bowden as medical aide at St. Benedict's School for 27 days per year, 6 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork.** Days worked will be according to Board approved work calendar.

6. **VOLUNTEERS**

Approve the following as volunteers for the 2024-2025 school year on an as needed basis **pending the appropriate paperwork.**

Chevelle Landman	Julie Joseph	Sydney Joseph
Janell Williams	Kayla Johnson	Kelly Roe
Audra Alexander		

7. **SUBSTITUTE COOK**

Approve Cristal White as a substitute cook for the 2024-2025 school year on an as needed basis effective August 16, 2024.

8. **COOK/CIS**  
Approve Alisha Harper as a cook at CIS for 3 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to Board approved work calendar.
9. **COOK/CMS**  
Approve Donna Pittillo as a cook at CMS for 3 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to Board approved work calendar.
10. **RESIGNATION**  
Approve the resignation of Kayla Richards cook at CMS effective September 25, 2024.
11. **COOK/CHS**  
Approve Shawna Delancey as cook at CHS for 3 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork** effective 9/16/24. Days worked will be according to Board approved work calendar.
12. **COOK/CMS**  
Approve Kim Knaup as a cook at CMS for 4 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork** effective 9/16/24. Days worked will be according to Board approved work calendar.

**Certified**

13. **SUBSTITUTE TEACHERS**  
Approve the following as substitute teachers on an as needed basis **pending the appropriate paperwork** for the 2024-2025 school year.
- |                               |                                     |
|-------------------------------|-------------------------------------|
| Judy Hanson                   | Jodi Retherford (effective 8-29-24) |
| Kohl Taylor                   | Brock Valentine                     |
| Kayla Wehr (effective 9-4-24) | Jennifer Ware                       |
14. **AFTER SCHOOL DETENTION MONITORS CHS/CMS**  
Approve the following as the afterschool detention monitors for CHS and CMS for the 2024-2025 school year to be paid \$25.00 per hour. This will take place on Tuesdays and Thursdays for one hour at the CHS effective 9-3-2024.(Time sheets to be provided)
- |               |             |         |
|---------------|-------------|---------|
| Cammi Bunting | Rachel Todd | DJ Todd |
|---------------|-------------|---------|

15. **OHIO ENGLISH LANGUAGE PROFICIENCY SCREENING DISTRICT  
SCREENER**

Approve Angela Ferrell as the OELPS District Screener to be paid \$25.00 per hour on an as needed basis funded through General Funds.

16. **MTSS (MULTI-TIERED SYSTEMS OF SUPPORT) COORDINATORS**

Approve the following as MTSS Coordinators for the 2024-2025 school year to be paid a \$750 stipend funded through Title IV-A.

**CIS**

Nicole Earley  
Kitrina Dubose  
Angie Hayhurst  
Crystal Dyer

**CPS**

Amy Miller (Pods A & B)  
Amanda Shepherd (Pods A & B)

**CMS**

Kasey Wharton  
Christine Clagett  
Shane Roberts

**CHS**

Cammie Bunting  
Rachel Todd  
Bob Mascolino  
Kevin Gunn

17. ~~**21<sup>ST</sup>-CENTURY COMMUNITY LEARNING CENTER (CCLC) CATS CLUB  
SITE COORDINATORS**~~

~~Approve the following as 21<sup>st</sup> Century Community Learning Center (CCLC) Cats Club  
Site Coordinators for the 2024-2025 school year to be paid a stipend of \$6000 funded  
through the 21<sup>st</sup> CCLC Grant #20247.~~

<del>CPS</del>	<del>Angela Ferrell</del>
<del>CIS</del>	<del>Kitrina Dubose</del>
<del>CMS</del>	<del>Leslie Leppla ( 1/2 stipend)</del>
<del>CMS</del>	<del>Sophia Blattner ( 1/2 stipend)</del>
<del>CHS</del>	<del>Aurora Miller</del>

18. **UNPAID LEAVE**

Approve unpaid leave for Logan McCort for October 10 – 11, 2024.

19. **LEAD MENTOR**

Approve Michele Haverfield as the Lead Mentor for the 2024-2025 school year, paid \$1,500 by General Funds.



20.. **RESIDENT EDUCATOR MENTORS**

Approve the following Resident Educator Mentors for the 2024-2025 school year paid by General Funds.

**Year 1 Mentors - \$750.00**

Jodi Neff.....(Mentee – Alyssa Betts)  
Michelle Johnston.....(Mentee – Evelyn Brenneman)  
Courtney Stoner.....(Mentee – McKenzie Deeks)  
Abby Knott.....(Mentee – Kitrina Dubose)  
Bethany Tuttle.....(Mentee – Lyndsey Hummel)  
Alisha Colon.....(Mentee – Kaylee Lenarz)  
Angela Hannon.....(Mentee – Zavin Orr)  
Allie Wojciechowski.....(Mentee – Sarah Pittillo)

**Year 2 Mentors - \$750.00**

Kellie Spratt.....(Mentee – Brianna Barker)  
Michelle Johnston.....(Mentee – Bailey Binkley)  
Matt Green.....(Mentee – Hunter Carpenter)  
Jodi McGuire.....(Mentee – Halee Corbett)  
April Castello.....(Mentee – Gracie Hayes)  
Jodi McGuire.....(Mentee – Bailey Joseph)  
Kasey Wharton.....(Mentee – Alex Kridelbaugh)  
Michele Haverfield.....(Mentee – Zachary Krnach)  
Shawna Winland.....(Mentee – Logan McCort)  
Bethany Tuttle.....(Mentee – Brianna Walker)

21. **ATHLETIC SUPPLEMENT CONTRACT**

Approve the following one-year athletic supplement contract for the 2024-2025 school year **pending the appropriate paperwork.**

Jordan Ball

Head Varsity Wrestling Coach

22. **MTSS (MULTI-TIERED SYSTEMS OF SUPPORT) COORDINATORS**

Approve the following as MTSS Coordinator for the 2024-2025 school year to be paid a \$750 stipend funded through Title IV-A.

**CPS**

Allie Wojciechowski (Pods A & B)

23. **SUBSTITUTE TEACHER**

Approve the following as a substitute teacher on an as needed basis **pending the appropriate paperwork.**

Shawn Hannon

24. **VOLUNTEERS**

Approve the following as a volunteer for the 2024-2025 school year on an as needed basis **pending the appropriate paperwork.**

Brian Bott

Morgan McClain

25. **CPS 21st CENTURY COMMUNITY LEARNING CENTER (CCLC) CATS CLUB SITE COORDINATOR**

Approve the following as 21st CCLC Cats Club Site Coordinator at CPS for the 2024-2025 school year funded through the 21st CCLC Grant #20247

Angela Ferrell

26. **CIS 21st CENTURY COMMUNITY LEARNING CENTER (CCLC) CATS CLUB SITE COORDINATOR**

Approve the following as 21st CCLC Cats Club Site Coordinator at CIS for the 2024-2025 school year funded through the 21st CCLC Grant #20247

Kitrina Dubose

27. **CMS 21st CENTURY COMMUNITY LEARNING CENTER (CCLC) CATS CLUB SITE COORDINATOR**

Approve the following as 21st CCLC Site Coordinators at CMS for the 2024-2025 school year to be funded through the 21st CCLC Grant #15167

Leslie Leppla ( ½ stipend)

Sophia Blattner (½ stipend)

28. **CHS 21st CENTURY COMMUNITY LEARNING CENTER (CCLC) CATS CLUB SITE COORDINATOR**

Approve the following as 21st CCLC Site Coordinator at CHS for the 2024-2025 school year to be funded through the 21st CCLC Grant #20250

Aurora Miller

**Resolution FY2025-020** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to approve items 1-16 and 18-28.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

**I. NEW BUSINESS**

No New Business

**J. BOARD RECOMMENDATIONS**

No Board Recommendations

**K. POLICY CONSIDERATION/ADOPTION**

No Policy Consideration/Adoption

**REQUEST EXECUTIVE SESSION**

No Request for Executive Session

**L. NEXT MEETING**

DATE October 17, 2024

TIME 5:00 P.M.

PLACE Garfield Administrative Center

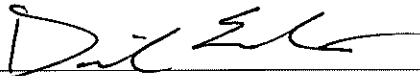
**M. ADJOURNMENT**

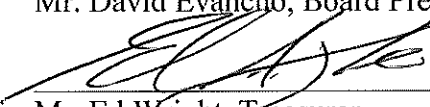
**Motion and Roll Call**

**Resolution FY2025-021** On a motion by Mr. Gray and seconded by Mr. Peoples, the Board moved to adjourn.

Roll Call: Mr. Gray, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye  
Motion passed 5-0.

The meeting adjourned at 5:37 p.m.

  
\_\_\_\_\_  
Mr. David Evancho, Board President

  
\_\_\_\_\_  
Mr. Ed Wright, Treasurer

